



Missouri Baptist University

APPLICATION CHECKLIST FOR ADMISSION TO THE GRADUATE PROGRAM DOCTORATE IN EDUCATION (Ed.D.) in Leadership in Teaching and Learning

Doctorate in Education (Ed.D.) – Leadership in Teaching and Learning

Qualifications:

- An Educational Specialist degree, or its equivalent, from an accredited college or university.
- Cumulative grade point average of 3.25 on a 4.0 scale in Educational Specialist coursework, and an overall 3.25 GPA in graduate work. A 3.0 GPA must be maintained throughout the course of study.
- Statistics and Methods I, or its equivalent course completed within the last seven years.
(Please contact Graduate Admissions, graduateadmissions@mobap.edu, with an unofficial transcript to confirm equivalencies for the Educational Specialist degree and this course)

To apply, please submit:

- Online Application** – www.mobap.edu/doctorate
- \$50 non-refundable application fee**
- Official Transcripts** – Include official transcripts from all previously attended colleges, universities, and post secondary institutions which hold regional accreditation. (This includes any courses posted as transfer credit from other institutions.) Only transcripts mailed directly to Missouri Baptist University Graduate Admissions will be accepted as official copies. Students graduating from Missouri Baptist University's masters' or specialist programs do not need to resubmit transcripts that are already on file.
- Three Letters of Recommendation** – Letters should be from individuals who can knowledgeably comment on your academic ability, your potential to do scholarly work and succeed in the doctoral program. One letter should be from a current supervisor, one from a professional colleague, and one from a faculty member who has interacted with you in a recent specialist or master's program of study. Applicants waive the right to disclosure of letters.
- Professional Vita** – A more detailed resume highlighting qualifications and achievements which includes, but is not limited to, educational level, experience, publications, presentations, awards, and honors.
- Professional Statement** – An essay of approximately two pages, typed, and double-spaced, detailing what you have done professionally up to this point, why you are pursuing this degree, what you hope to accomplish in the doctoral program and in the future, and why you believe MBU's doctoral program will help you accomplish your goals.
- Research paper completed at the graduate level** – This writing sample will be used to determine your ability to communicate effectively and must meet a high standard of professional writing and critical thinking.
- Business Office Master Promissory Note** – completed online
- FERPA Information Release** – completed online
- Interview with doctoral panel** (scheduled after all of the required items are submitted)
- On-site writing sample** (to be completed as part of the interview process)

Note: Interviews for potential applicants will be scheduled upon completion of admissions file. No applicant will be considered for admission into the doctoral program until all materials are submitted. An exception may be made for applicants who need financial aid to complete the prerequisite course GRED 703 Statistics and Methods I one quarter prior to entry into the doctoral program. In that case, applicants will be evaluated on a case-by-case basis for provisional admission prior to the interview process. All other documentation must be reviewed before consideration will be given.

ALL REQUIRED APPLICATION MATERIALS MUST BE SUBMITTED BEFORE:

- Your financial aid can be processed or applied.
- You will be admitted into the University.
- Your registration can be moved from unofficial to official status.

Missouri Baptist University / Ed.D. Office / One College Park Drive / St. Louis, MO 63141-8698