



Dear MBU Student,

We are pleased that you are applying for admission to the Teacher Education Program at Missouri Baptist University. We are dedicated to providing an excellent educational program so that you are prepared to seek a teaching position and are proficient in the competency areas adopted by the Missouri State Board of Education.

In order to assist you in the process, the following documents are included in this packet: Checklist for Admission to Teacher Education, Approval to Student Teaching, and Recommendation for Certification; Field Experience and Student Teaching Placement Practices; and Teacher Education Timeline. All educators must be able to adhere to policy, follow procedures, and meet required deadlines. These documents will help you with these tasks within the structure of the Teacher Education Program and will help you meet your career goals. Please study the timeline and keep it readily available as you complete program requirements. There is a column on the timeline where you can enter dates of completion to insure that you meet all requirements in a timely fashion. Please also be sure to carefully review the Field Experience and Student Teaching Placement Practices to familiarize yourself with policies and deadlines related to field experiences and student teaching. Failure to comply with stated deadlines may delay student teaching and completion of your program, including the conferral of your degree and recommendation for certification.

Please sign below indicating that you have received this information and have read it carefully. This signature page is to be returned with your completed Teacher Education Admission Packet. We look forward to working with you as you pursue your goal to become an educator.

Sincerely,

MBU School of Education Faculty

I have received and read and understand the policies and procedures outlined in the following documents: Checklist for Admission to Teacher Education, Approval to Student Teaching, and Recommendation for Certification; Field Experience and Student Teaching Placement Practices; and Teacher Education Timeline.

Name (please print): _____

Signature: _____

Date: _____