



**SHINE ON**

**Family Educational Rights and Privacy Act  
(FERPA) Release Form**

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the privacy of student records by requiring prior written consent before disclosing personally identifiable information to a third party. It applies to colleges and universities that receive funding from the federal government. Records created and maintained by Missouri Baptist University are considered to be education records and may not be disclosed without the student's consent.

\_\_\_\_\_  
Student Name (Print) \_\_\_\_\_  
Student ID

Student Personal E-mail Address \_\_\_\_\_

**TYPES OF EDUCATION INFORMATION TO RELEASE**

All Records

Or only the following records (check all that apply)

Academic  Financial Services  Student Development

**RELEASE INFORMATION TO**

\_\_\_\_\_  
First Name Last Name \_\_\_\_\_  
Relationship

Personal E-mail Address \_\_\_\_\_

\_\_\_\_\_  
First Name Last Name \_\_\_\_\_  
Relationship

Personal E-mail Address \_\_\_\_\_

Declined permission for MBU to discuss any financial or academic affairs with anyone but myself.

Unless designated otherwise, by signing this form you are giving permission to disclose personally identifiable information to the person(s) listed above. This will remain in effect until you, the student, rescind the permission in writing.

\_\_\_\_\_  
Student Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
MBU Employee Signature \_\_\_\_\_  
Date